



LINDA M. PENNER
Chair

KATHLEEN T. HOWARD
Executive Director

STATE OF CALIFORNIA

BOARD OF STATE AND COMMUNITY CORRECTIONS

2590 VENTURE OAKS WAY • SACRAMENTO CA 95833 • 916.445.5073 • BSCC.CA.GOV



EDMUND G. BROWN, JR.
Governor

January 24, 2018

Sheriff Vern Warnke
Merced County Sheriff's Department
700 W. 22nd Street
Merced, CA 95340

Dear Sheriff Warnke:

BIENNIAL INSPECTION, MERCED COUNTY SHERIFF'S OFFICE, ADULT DETENTION FACILITY, PENAL CODE SECTION 6031

On October 23, 2017, the Board of State and Community Corrections (BSCC) conducted the 2016-2018 biennial inspection of the Merced County detention and court holding facilities including the Main Jail, John Latorraca Correctional Facility, Merced Courts Building and the Superior Court in Los Banos. The facilities were inspected for compliance with the Minimum Standards for Local Detention Facilities, as outlined in Titles 15 and 24, California Code of Regulations. The inspection consisted of a review of applicable written policies and procedures governing the operation of the facility, a site visit, and a review of documentation to verify that regulated practices occur as required.

Lieutenants Aaron Rosenberg and Frank Swiggart, Sergeant Shelton, Compliance Officer John Hendon and other key staff members were instrumental in the inspection process and your facility, as always, was well prepared for our visit. We particularly appreciate your personal involvement and that of Undersheriff Goines, Captains Sullivan and Gibson. Lieutenant Dave Alvey and other management staff members.

The complete BSCC inspection report is enclosed and consists of: this transmittal letter; the Procedures Checklists outlining applicable Title 15 sections for both custody and court holding facilities; and individual Physical Plant Evaluations and Living Area Space Evaluations that summarize each facility's configuration. We encourage the practice of maintaining a permanent file for historical copies of all inspections that would also include documentation of corrections made following the inspection. This file should be the first point of reference when preparing for all future inspections.

Local Inspections

In addition to a biennial inspection by the BSCC, annual inspections are required by the County Health Officer and the Fire Marshal pursuant to Health and Safety Code §101045 and §13146.1 respectively. Please consider our report in conjunction with the reports from the local health officer and the local fire authority for a comprehensive perspective of your facility.

Fire Inspections

Title 15, Section 1032 Fire Suppression Preplanning requires, among other things, that each local detention facility be inspected for fire safety at least every two years. All facilities were inspected on

8/23/2017 and fire clearances were granted. The agency conducts monthly fire and life safety inspections in concert with the county fire department.

Health Inspections

The local health authority is required to conduct inspections of all detention facilities and includes evaluation of medical and mental health services, nutritional requirements and environmental health standards.

The dates of relevant local inspections are:

| | Medical | Environmental | Nutritional |
|---------------------------|------------|---------------|-------------|
| Main Jail | 12/6/2016 | 12/6/2016 | 12/6/2016 |
| Latorraca Corr Center | 12/10/2016 | 12/10/2016 | 12/10/2016 |
| Merced Sup. Court Holding | 9/8/2015* | 9/8/2015* | N/A |
| Los Banos Court Holding | 9/12/2016 | 10/20/2016 | N/A |

Regarding the local inspections, no area of non-compliance was noted.

The individual inspector's comments and concerns were noted in local reports, including discussion of maintenance and housekeeping issues. Refer to original local inspection reports for other details.

Health Department inspections for the Merced Superior Court Holding facility are overdue. Please forward them to BSCC as they become available.

BSCC Inspection

Title 24 - Physical Plant

Main Jail: Completed in 1968, the Main Jail is evaluated against Title 24 revisions from 1963, 1991 and 1994.¹ Some physical damage was noted, including a rusty and unserviceable shower and damaged padding in a safety cell, rendering it inoperable. The facility serves as the main intake center for the county's law enforcement and a hub for court holding. Most inmate housing occurs in the housing "Blocks," a linear-design complex of double and multiple cells. The former "Administrative Segregation" area has been renamed the "Main Jail Security Housing" area. The rated capacity is unchanged at 189 inmates and the facility was not crowded at the time of our visit. The facility was clean and serviceable. No areas of non-compliance with Title 24 regulations were noted.

John Latorraca Correctional Center: Completed in 1990, the Latorraca Center is evaluated against Title 24 revisions from 1986, 1994 and 2001. The facility consists of an intake area, maximum security double and single cells, and five medium security housing units for a rated capacity of 564. At the agency's request, BSCC re-rated the Administrative Segregation unit to reflect double

¹ Facilities are evaluated against the versions of Title 24 in effect at the time of construction or significant remodel. It is common for different revisions of Title 24 to be applicable to a single facility.

bunking of three single cells (191-193) and removing one cell from service (194), yielding a new rated capacity of 566.

Changes in the inmate classifications have caused the agency to modify the housing units to hold higher security inmates. One change is non-compliant with Title 24 regulations:

Title 24 Section 2.10 Exercise Areas: This regulation requires that exercise areas provide free access to toilets, wash basins and drinking fountains. Two paved, fenced exercise yards were constructed to serve inmates in the male housing dorms (300-600). These exercise yards lack free access to a toilet wash basin.

By necessity, the agency is housing inmates in the dorms who are of higher security than the originally intended occupants. Higher staffing commitments and increased security measures are required to maintain the secure environment. An upgrade to the physical plant is planned, bringing the facility's security to a level more consistent with its current use.

Merced Courts Building: The Merced Superior Courts holding facility was opened in 2007 and is evaluated against the 2001 Title 24 standards. This facility holds 32 inmates in eight four-person holding cells. The facility was clean and serviceable. No areas of non-compliance with Title 24 regulations were noted.

Los Banos Superior Court: The Merced Superior Court in Los Banos was opened in 2016 and is evaluated against the 2010 Title 24 standards. This is the first review of the facility since its opening. The facility holds 56 inmates in nine cells. The facility was clean and serviceable. No areas of non-compliance with Title 24 regulations were noted.

Title 15 Inspection – Operational Review

During the inspection, BSCC staff reviewed applicable policy, procedures, practices and supporting documentation as indicated.

Policy²– Policy and procedures for the detention facilities are found in the departmental policy manual and the detentions division manual. Policy for the court holding facilities is found in both departmental and division policy manuals, supplemented by a separate manual unique to the court holding facilities. The latest revisions were published in 2016. BSCC reviewed all manuals against relevant regulations and found all required elements present.

Training - The most recent Standards and Training for Corrections (STC) audit (July, 2017) found the agency in full compliance with all training requirements. We interviewed line staff and found them knowledgeable about emergency procedures, Title 15 mandates and related issues.

New supervisors must attend supervisory training within one year of first assignment. When a sergeant is absent, senior officers may occasionally perform supervisory duties and serve as the "Officer In Charge" (OIC). Not all officers serving as the OIC have attended supervisory training but are still within the time limits permitted by regulation.

² BSCC does not review all of your policies and procedures. We only review those policies related specifically to the applicable regulations included in Title 15, Minimum Standards for Local Detention Facilities for issues on non-compliance. We do not "approve" your policies nor do we review them for constitutional or legal issues. We recommend agencies seek policy review through their legal advisor, risk manager, and other people deemed appropriate.

Procedures - BSCC also reviewed records to ensure that procedures relevant to Title 15 matched policy and that all required procedures were being performed within regulated criteria

To assess the facility's staffing levels, BSCC reviewed security logs, shift rosters, incident reports, and related records which give insight to the facility's operation.

Safety checks for housing units were generally timely but late checks were occasionally noted. The facility uses a manual tracking system and validates the data with video surveillance (the agency will shift to an automated tracking system during the next inspection cycle.) BSCC reviewed a sampling of data and found occasional late or missed checks. At the Main Jail, we noticed late checks coincidentally with ancillary tasks such as food service, shift change and emergencies. At the Latorraca Facility, late checks were usually found in the female housing units and may be the result of female staff being required in multiple areas simultaneously. The agency reports that female staff members have been difficult to recruit and retain at the jail. Safety checks at the courts were within standards. While staffing levels at the jails are generally within the minimum standards, there seems to be little tolerance for periods of high demand of staff time.

Specialty cell observations (sobering, safety, observation, restraint) are recorded on both electronic and specialized paper logs designed to capture all significant events in one place for supervisory oversight. BSCC reviewed a sampling of specialty logs and found no indication of late or missed events, staffing abnormalities or insufficient support staff presence. Medical and mental health staff's activities are logged on custody logs, allowing supervisors to verify that all required functions occur in a timely manner. All custody records were comprehensive and supervisory oversight was documented. All expected activities occurred within regulated timelines. All other requirements of specialty cell use were well documented and within minimum standards.

Grievances we reviewed did not reveal unexpected or unusual complaints. We found few instances where regulated functions (yard, exercise, programming, laundry, etc.) were missed or delayed. Nor did we note a high incidence of complaints and grievances about late or missed programming opportunities, generally indicating a high level of compliance. Cell searches and security operations frequently resulted in contraband and weapons being found.

Disciplinary incidents did not appear excessive and the outcomes were consistent, proportional to the offense and in keeping with the published Inmate Rules. Inmates were interviewed and revealed no surprising complaints.

Operations in the court are overseen by Sheriff's sergeants and effective communication with the jails was noted, including classification and hazard data. Remanded arrestees are not kept at the courts but are transported immediately to the Main Jail.

A dedicated compliance unit conducts month-end reviews of significant incidents and ensures that management oversight is accomplished. We noted that records were complete and informative.

Concerning agency procedures, we found no instances of non-compliance with the minimum standards.

Juvenile Justice and Delinquency Prevention Act Compliance Monitoring:

In accordance with the JJDPA, BSCC monitors jail facilities for compliance with one of four core requirements of the Act - Separation of Juveniles from Incarcerated Adults. Minors are not housed at the jail. Therefore, no violations of the JJDPA were identified.

Corrective Action Plan:

The following area of non-compliance is noted:

Title 24 Section 2.10 Exercise Areas

When available, please forward evidence of remedies for the above-listed area of non-compliance. Upon receipt, BSCC will update our records to reflect compliance with these regulations.

This concludes our inspection report for the 2016 - 2018 inspection cycle. We would like to thank all staff involved in the inspection process for the hospitality and courtesy extended during the inspection. If you should have any questions, please contact me at (916) 323-2613 or email at steve.keithley@bscc.ca.gov.

Sincerely,



STEVE KEITHLEY
Field Representative
Facilities Standards and Operations Division

Enclosures

cc: County Administrative Officer, County of Merced*
Chair, Board of Supervisors, County of Merced*
Presiding Judge, Superior Court, County of Merced*
Grand Jury Foreperson, Superior Court, County of Merced*
Captain Cory Gibson, Merced County Sheriff's Department*
Lt. Aaron Rosenberg, Merced County Sheriff's Department
Lt. Frank Swiggart, Merced County Sheriff's Department
Deputy Michael Savage, Merced County Sheriff's Department

*Copies of the complete inspection report are available upon request.

TYPE II AND III FACILITIES
Board of State and Community Corrections
PROCEDURES¹

BSCC Code: 3160 3190

| | |
|---|-----------------------------|
| FACILITY NAME: Merced Main Jail; Latorraca Correctional Center | FACILITY TYPE: II |
| PERSON(S) INTERVIEWED: Sheriff Vern Warnke, Undersheriff Jason Goines, Captain Cory Gibson, Lt. Arron Rosenberg, Lt. Frank Swiggart, Deputy John Hendon | |
| FIELD REPRESENTATIVE: Steve Keithley | DATE: 10/23/2017 |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|---|
| 1020 CORRECTIONS OFFICER CORE COURSE² In addition to provisions of Penal Code Section 831.5, all custodial personnel have successfully completed the "Corrections Officer Core Course" as described in Section 179 of Title 15, CCR, within one year of assignment. Custodial personnel may substitute 832.3 PC training and the "Corrections Officer Basic Academy Supplemental Core Course" as described in Section 180, Title 15, CCR as an alternative. | X | | | 13.03 CORE Training The latest STC audit of the jails occurred on July 27, 2017. STC audited a sampling of records and found the agency compliant with this regulation. Sgt. Brandon Griffith, Training Officer, certified that all training requirements have been met and all training is current. |
| 1021 JAIL SUPERVISORY TRAINING All supervisory custodial personnel have completed the STC or POST supervisory training within one year of assignment. | X | | | 13.05 Promotional Training Requirements The latest STC audit of the jails occurred on July 27, 2017. STC audited a sampling of records and found the agency compliant with this regulation. Agency assigns senior officers as "Officer in Charge" to cover occasional sergeant vacancies. We found no indication that a single untrained officer served as OIC on dates more than a year apart. BSCC recommends installing a tracking system to insure no OIC worked longer than one year without attending supervisory training. |
| All supervisory custodial personnel have completed the "Corrections Officer Core Course" identified in Section 1020. <i>(The intent is that core training be completed prior to assuming supervisory responsibilities.)</i> | X | | | Verified by training sergeant. |
| 1023 JAIL MANAGEMENT TRAINING All jail management personnel have completed either the STC or the POST management course specified in Section 182, Title 15, CCR within one year of assignment. | X | | | 13.05 Promotional Training Requirements The latest STC audit of the jails occurred on July 27, 2017. STC audited a sampling of records and found the agency compliant with this regulation. |

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

² For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|---|-----|----|-----|--|
| 1025 CONTINUING PROFESSIONAL TRAINING With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors and custody personnel have successfully completed the annual required training specified in Section 184, Title 15, CCR. | X | | | 13.04 Advanced Officer Course The latest STC audit of the jails occurred on July 27, 2017. STC audited a sampling of records and found the agency compliant with this regulation. |
| 1027 NUMBER OF PERSONNEL There are sufficient personnel on duty at all times (whenever there is an inmate in custody) to ensure the implementation and operation of all programs and activities required by these regulations. | X | | | Compliance with this regulation is predicated on the agency's ability to complete all regulated tasks in a safe and timely manner. BSCC reviewed a sampling of rosters, logs, reports, and booking records to determine compliance. No indication of insufficient staffing is noted. |
| There is a written plan that includes the documentation of hourly safety checks. | X | | | 3.01 Management of Security Program Late checks occur, but not regularly or for extended periods. Most late checks at the MJ were associated with emergency conditions while late checks at JLCC were caused by personnel shortages or routine ancillary duties. |
| There is at least one employee on duty at all times, who shall be immediately available and accessible with the ability to respond to any inmate in the event of an emergency. | X | | | At least one non-posted officer is available at all times and is free to respond to emergencies. |
| Whenever one or more female inmates are in custody, there is at least one female employee immediately available and accessible. <i>Note: Reference PC § 4021.</i> | X | | | 14.2 Facility Rosters Females may be booked at the MJ but are only housed at JLCC. Female deputies are always available at both facilities (significant overtime is required to ensure females on all shifts.) |
| A staffing plan is available which indicates personnel assigned and their duties. | X | | | Shift roster is available. |
| 1028 FIRE AND LIFE SAFETY STAFF Whenever there is an inmate in custody, there is at least one person on duty at all times who meets the BSCC training standards for general fire and life safety. | X | | | 13.03 CORE Training Each shift is staffed by Core trained employees. Core training includes fire and life safety training. |
| There is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | X | | | 12.01 Fire Protection & Life Safety Programs Each staff member receives unique fire and life safety training individualized to his or her facility. |
| 1029 POLICY AND PROCEDURES MANUAL ³ There is a published manual of policies and procedures for the facility that addresses applicable regulations and includes: | X | | | Merced County Sheriff's Office Corrections Division Manual. |
| Table of organization, including channels of communications; | X | | | Dept. Policy 200.2.12 Corrections Division 2.03 Delegation of Authority |
| Inspections and operations reviews by the facility administrator/manager; | X | | | 3.02 Security Inspections |
| Use of force; | X | | | 7.01 Use of Force & Deadly Force 7.01-A Use of Force Model |

³ Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|---|
| Use of restraint equipment, including the restraint of pregnant inmates; <i>Note: Reference PC § 6030(f)</i> | X | | | 3.05 Use of Restraints 3.06 Restraint of Pregnant Inmates |
| Screening newly received inmates for release; <i>Note: Reference PC § 849(b)(2) and 853.6</i> | X | | | 2.09 Release & Transfer |
| Security and control, including: Physical counts of inmates; | X | | | 3.08 Accountability of Inmates |
| Searches of the facility; | X | | | 3.03 Searches |
| Searches of inmates; | X | | | 3.03 Searches |
| Contraband control; and, | X | | | 3.04 Contraband Control |
| Key control. | X | | | 3.10 Lock & Key Control |
| At least annually, the facility administrator reviews, evaluates and documents internal and external security measures. | X | | | 3.02 Security Inspections |
| Emergency procedures, including: Escapes; | X | | | 6.03 Escape Procedures |
| Disturbances; | X | | | 6.02 Riot Response |
| Taking of hostages; | X | | | 6.06 Hostage Plan |
| Civil disturbance; | X | | | 6.01 Emergency Operations (10) Mass Arrest |
| Natural disasters; | X | | | 6.14 Natural Disaster Plan |
| Periodic testing of emergency equipment; | X | | | 12.01 Fire Protection & Life Safety Programs; monthly inspections by custody and fire department personnel include emergency equipment. |
| Storage, issue and use of weapons, ammunition, chemical agents; and, | X | | | 7.04 Specialty Impact Munitions |
| Storage, issue and use of security devices. | X | | | 7.07 Armory |
| Suicide prevention; and, | X | | | 9.03 Suicide Prevention |
| Segregation of inmates. | X | | | 2.04 Classification of Inmates |
| The manual is available to all employees. | X | | | Printed and electronic copies available |
| The manual is comprehensively reviewed and updated at least every two years. | X | | | Most recent revision: March, 2016 |
| 1032 FIRE SUPPRESSION PREPLANNING There is a fire suppression pre-plan that has been developed in consultation with the responsible fire authority and includes: <i>Note: Reference PC § 6031.1</i> | | | | |
| Monthly fire and life safety inspections by facility staff with a two-year retention of the inspection record; | X | | | 12.01 Fire Protection and Life Safety Fire inspections are conducted jointly by custody and Fire Dept. staff. |
| Fire prevention inspections at least once every two years; <i>Note: Reference Health and Safety Code Section 13146.1(a) and (b);</i> | X | | | Most recent Inspections: Main Jail - 8/23/2017 Latorraca Fac. - 8/23/2017 |
| An evacuation plan; and, | X | | | 6.04 Evacuation Plan |
| A plan for the emergency housing of inmates in the event of a fire. | X | | | 6.04 Evacuation Plan |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|------------|-----------|------------|--|
| 1040 POPULATION ACCOUNTING The facility maintains an inmate demographics accounting system, which reflects the monthly average daily population of sentenced and unsentenced inmates by categories of male, female, and juvenile. | X | | | 2.01 Inmate Record Keeping |
| The Jail Profile Survey information is provided to the BSCC. | X | | | Agency supplies JPS data. |
| 1041 INMATE RECORDS There are written policies and procedures for the maintenance of individual inmate records which include intake information, personal property receipts, commitment papers, court orders, reports of disciplinary action taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations. | X | | | 2.01 Inmate Record Keeping |
| 1044 INCIDENT REPORTS There are written policies and procedures for the maintenance of written records and reporting of all incidents that result in physical harm, or serious threat of physical harm, to an employee, inmate or other person. Such records include names of persons involved, a description of the incident, actions taken, and date and time of the occurrence. | X | | | 1.04 Critical Incident Reporting In the past year, agency has implemented a comprehensive recordkeeping system for critical incidents that insures review and response. |
| Written record is prepared by appropriate staff and submitted to the facility manager or his/her designee. | X | | | |
| 1045 PUBLIC INFORMATION PLAN The facility has suitable written policies and procedures for the dissemination of information to the public, government agencies and news media. | X | | | 10.12 Public Information Plan |
| Title 15, CCR, Minimum Standards for Local Detention Facilities is available for review by the public and inmates. | X | | | Available upon request. |
| Facility rules and procedures affecting inmates as specified in this section are available to the public and inmates. | X | | | All incoming arrestees are issued an inmate handbook which contains the rules. |
| 1046 DEATH IN CUSTODY Written policy and procedures assure that there is a review of each in-custody death. | X | | | 6.16 Death in Custody |
| The review team includes the facility administrator and/or manager; the health administrator; the responsible physician; and other health care and supervision staff who are relevant to the incident. | X | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|---|-----|----|-----|---|
| When a <u>minor</u> dies in a facility, the administrator of the facility provides the Board of State and Community Corrections with a copy of the death in custody report that is submitted to the Attorney General, ⁴ within 10 days of the death. <i>Note: Reference Government Code § 12525</i> | | | X | Minors are not held at these facilities. |
| 1050 CLASSIFICATION PLAN | | | | 2.04 Classification Plan |
| The facility has a written classification plan designed to properly assign inmates to housing units and activities. | X | | | |
| Includes receiving screening performed at intake by trained personnel. | X | | | Classification Unit staff interviews all arrestees prior to housing assignment. |
| Includes maintenance of a record of each inmate's classification level, housing restrictions and housing assignments. | X | | | Verified by inspection |
| The facility has an actively functioning classification system and/or classification committee as specified. | X | | | A separate classification unit exists. |
| The classification plan includes a channel of appeal by the inmate to the facility manager. | X | | | Appeals are filed as grievances. |
| Inmates sentenced to more than 60 days may request a review no more than 30 days from the last review. | X | | | Inmates are made aware of the appeal process during the initial classification interview. |
| 1051 COMMUNICABLE DISEASES | | | | 9.06 Blood Borne Pathogens & Communicable Diseases |
| There are written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation can be completed. | X | | | |
| An inquiry is made to determine if the inmate has or has had any communicable diseases, or has observable symptoms of communicable diseases, including but not limited to tuberculosis or other airborne diseases, or other special medical problems identified by the health authority. | X | | | Intake screening is conducted by custody staff, supplemented by medical staff when indicated. Custody staff received specialized training by medical provider to effectively screen arrestees. |
| Inmate's response is noted on booking form and/or screening device. | X | | | Verified by inspection |
| 1052 MENTALLY DISORDERED INMATES | | | | 9.04 Mental Health Plan |
| There are written policies and procedures for the identification and evaluation of all mentally disordered inmates. | X | | | |
| An evaluation by health care staff occurs within 24 hours of identification or at the next daily sick call, whichever is earliest. | X | | | Mental health staff is available 24 hours |
| Segregation may be used if necessary to protect the safety of the inmate or others. | X | | | |
| There are provisions for transfer of such inmates to a medical facility for diagnosis, treatment, and evaluation of such suspected mental disorder, pursuant to Section 1209, Title 15, CCR. | X | | | |

⁴ Government Code § 12525

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|---|-----|----|-----|---|
| 1053 ADMINISTRATIVE SEGREGATION | | | | Each facility has clearly defined housing units designed for administrative segregation. |
| There are written policies and procedures that provide for administrative segregation of inmates who are determined to be prone to: escape; assault staff or other inmates; disrupt operations of the jail; or, are likely to need protection from other inmates. | X | | | |
| The administrative segregation consists of separate and secure housing with no deprivation of privileges other than those necessary to obtain the objective of protecting inmates and staff. | X | | | Unless there are compelling reasons, inmates in administrative segregation are afforded the same privileges as other inmates. |
| 1055 USE OF SAFETY CELL | | | | 2.12 Use of Safety Cell |
| The safety cell, specified in Title 24, Part 2, Section 1231.2.5, is used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others. | X | | | All regulated conditions are addressed in policy. All safety cell placements are reviewed by medical staff. Med & MH conduct an assessment each shift. |
| There are written policies and procedures, written by the facility administrator in cooperation with the responsible physician, governing safety cell use. | X | | | BSCC reviewed 10 safety cell placements at each site. |
| Safety cells are not used for punishment or as a substitute for treatment. | X | | | Consistently, the reasons for placement were well documented. Interventions for medical, mental health and supervisory staff were clearly recorded. |
| Placement requires the approval of the facility manager or watch commander, or a designated physician. | X | | | |
| There are written procedures that assure necessary nutrition and fluids are administered. | X | | | Safety garments were always used. |
| Inmates are allowed to retain sufficient clothing, or are provided with a "safety garment" to provide for personal privacy unless risks to the inmate's safety or facility security are documented. | X | | | |
| Direct visual observation is conducted at least twice every 30 minutes and is documented. | X | | | Observations are logged by computer but verified by the Compliance Unit. |
| Continued retention of inmate is reviewed a minimum of every eight hours by the facility manager or watch commander, or a designated physician. | X | | | Shift sergeants must approve all continued detention. |
| A medical assessment is secured within 12 hours of placement in this cell or at the next daily sick call, whichever is earliest, and medical clearance for continued retention is secured every 24 hours thereafter. | X | | | |
| A mental health opinion on placement and retention is secured within 24 hours of placement. | X | | | |
| 1056 USE OF SOBERING CELL | | | | 2-11 Sobering Cells |
| The sobering cell, specified in Title 24, Part 2, Section 1231.2.4, is used for holding inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures. | X | | | All regulated conditions are addressed in policy. Medical staff assesses all incoming arrestees and makes referral to sobering cells. |
| Intermittent direct visual observation of inmates in sobering cells conducted no less than every half hour and is documented. | X | | | Verified by inspection. |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| An evaluation by a medical staff person or by custody staff, pursuant to written medical procedures in accordance with Section 1213 of these regulations, occurs whenever any inmate is retained in a sobering cell for more than six hours. | X | | | Medical staff reviewed all inebriates, including any that remained in the sobering cell longer than six hours. |
| Such inmates are removed from the sobering cell when they are able to continue with processing. | X | | | |
| 1057 DEVELOPMENTALLY DISABLED INMATES | X | | | 9.01 Health Services |
| There are written procedures for identification and evaluation of all developmentally disabled inmates. | | | | |
| A contact to the regional center occurs within 24 hours when an inmate is suspected or confirmed to be developmentally disabled. | X | | | Medical staff would make notification. |
| 1058 USE OF RESTRAINT DEVICES | | | | 3.05 Use of Restraints 2.13 Restraint Chair |
| There are written policies and procedures for the use of restraint devices that include: | | | | All regulated functions are included in agency policy. |
| acceptable restraint devices; | X | | | |
| signs or symptoms which should result in immediate medical/mental health referral; | X | | | BSCC reviewed 20 incidents of restraint. In all events, incident reports documented the need for placement (minor technical events prevented opening of two incident reports.) |
| availability of CPR equipment; | X | | | |
| protective housing of restrained persons; | X | | | |
| provisions for hydration and sanitation needs; and | X | | | |
| exercising of extremities. | X | | | Medical and MH presence was logged, as was offers of food and drink. |
| Restraints are used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others. | X | | | |
| Restraints are not used as discipline or as a substitute for treatment. | X | | | No retention lasted longer than two hours. |
| Inmates are placed in restraints only with approval of the facility manager, watch commander, or the designated physician. | X | | | |
| All inmates in restraints are housed alone or in a specified area for restrained inmates. | X | | | |
| Direct visual observation is conducted and documented at least twice every 30 minutes. | X | | | |
| Continued retention in such restraints is reviewed every <u>two</u> hours by the facility manager or watch commander, or a designated physician. | X | | | |
| A medical opinion on placement and retention shall be secured as soon as possible but no later than <u>four</u> hours from the time of placement. | X | | | |
| Medical review for continued retention in restraint devices occurs at a minimum of every <u>six</u> hours. | X | | | |
| A mental health consultation is secured as soon as possible, but no later than <u>eight</u> hours from the time of placement. | | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|---|-----|----|-----|---|
| 1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS Policy and procedures describe the use of reasonable force to collect blood specimens, saliva samples, or thumb/palm print impressions from individuals who are required to provide them, but refuse written or oral requests to do so. Policies and procedures address: <i>Note: Reference PC § 296</i> | X | | | 2-16 DNA Collection Inmates refusing to supply DNA specimens are charged with new offenses. Force is never used to obtain specimens. |
| The use of reasonable force is preceded by documented efforts to secure voluntary compliance, including advisement of the legal obligation to provide the specimen, sample or impression, and the consequences of failing to do so. | X | | | |
| Facility watch commander authorization is obtained prior to use of reasonable force. | X | | | |
| If the use of reasonable force includes cell extraction, the extraction is audio-and video-taped and retained by the department, as required by statute. | X | | | |
| 1061 INMATE EDUCATION PROGRAM Facility administrator has planned and requested an inmate education program from appropriate public officials. When such services are not made available by the appropriate public official, then the facility manager shall develop and implement an educational program with available resources. | X | | | 10.09 Education & Rehabilitation Plan |
| Voluntary academic and/or vocational education is available to sentenced and pretrial inmates. | X | | | Vocational training is limited to plant maintenance and culinary services. |
| 1062 VISITING Facility administrator has developed and implemented written policies and procedures for inmate visiting, including: | | | | 10.01 Visitation & Access to Inmates |
| (TYPE II ONLY) All inmates in Type II facilities are allowed at least two visits totaling at least one hour per week. | X | | | |
| (TYPE III ONLY) Inmates in Type III facilities are allowed at least one visit totaling at least one hour per week. | | | X | Facilities are not Type III. |
| Visitation procedures include provisions for visitation by minor children of the inmate. | X | | | |
| Types and availability of visitation, including: <i>Note: Reference PC § 6031.1 (June 2017)</i> Mode of visitation; | N/A | | | Legal Visits are contact. |
| Visitation hours; | | | | Family Visits are barrier. |
| Time inmates are allowed for visitation; and, | | | | Video is not installed at this time. |
| Any restrictions on inmate visitation. | | | | Remote video may be used in the future to supplement barrier visiting. |
| | | | | 7-days per week at both sites, days and swings. |
| | | | | At least one hour per week. |
| | | | | Disciplinary outcome, medical necessity, visitor failing security considerations. |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|---|
| 1063 CORRESPONDENCE | | | | 10.08 Inmate Correspondence |
| The facility administrator has developed written policies and procedures for inmate correspondence. The policy and procedures provide that: | X | | | |
| There is no limitation placed on the volume of mail an inmate may send or receive. | X | | | |
| Correspondence may be read where there is a valid security reason and the facility manager or designee approves. | X | | | Policy allows mail to be “scanned” and rejected if content violates facility rules. Facility now using dogs to detect contraband. |
| Jail staff does not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the Board of State and Community Corrections; however, jail staff may open and inspect such mail only to search for contraband, cash, checks, or money orders in the presence of the inmate. | X | | | |
| Confidential correspondence with the facility administrator and/or manager is permitted. | X | | | |
| Inmates without funds are permitted at least two postage-paid letters each week to family and friends. | X | | | |
| Inmates without funds are permitted unlimited postage-paid correspondence with his/her attorney and the courts. | X | | | |
| 1064 LIBRARY SERVICES | | | | 10.04 Reading Materials Program |
| The facility administrator has developed and implemented written policies and procedures for inmate library service which include access to legal reference materials, current information on community services and resources, religious, educational, and recreational reading material. | X | | | Inmates request specific information, which is provided by a private contractor service. |
| 1065 EXERCISE AND RECREATION | | | | 10.03 Inmate Recreation and Exercise |
| There are written policies and procedures regarding exercise and recreation. | X | | | |
| An exercise and recreation program is available to inmates in an area designed for recreation. | X | | | All inmates are afforded outside recreation yards. |
| The program allows a minimum of three hours of exercise distributed over a period of seven days. | X | | | Verified by record review. |
| 1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS | | | | 10.04 Reading Materials Program |
| There are written policies and procedures which permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted by the United States Post Office except for specified types of publications as determined by the facility administrator. | X | | | |
| 1067 ACCESS TO TELEPHONE | | | | 10.05 Telephone Privileges |
| There are written policies and procedures that allow reasonable access to a telephone beyond those telephone calls required by Section 851.5 PC. | X | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|------------|-----------|------------|---|
| 1068 ACCESS TO COURTS | | | | |
| There are written policies and procedures to ensure that inmates have access to the courts. Such access shall consist of the following: | | | | |
| Unlimited mail as provided in Section 1063(f) of these regulations. | X | | | 10.08 Inmate Correspondence |
| Confidential consultation with attorneys. | X | | | 10.01 Visitation & Access to Inmates |
| 1069 INMATE ORIENTATION | | | | 2.02 Jail Admission |
| There are written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area. | X | | | All inmates receive a handbook containing the material required by this regulation. |
| The program shall be published. | X | | | |
| The program shall include but not be limited to: | X | | | |
| Rules regarding correspondence, visiting, and telephone usage; | X | | | |
| Inmate rules and disciplinary procedures; | X | | | |
| Grievance procedures; | X | | | |
| Programs and activities availability and method of application; | X | | | |
| Medical services; | X | | | |
| Classification and housing assignments; | X | | | |
| Court appearance where scheduled, if known; and, | X | | | |
| Voting, including registration. | X | | | |
| 1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS | | | | 10.09 Education & Rehabilitation Plan |
| There are written policies and procedures to facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program utilizes available community services and resources either by establishing a resource guide or actual service delivery. | X | | | |
| 1071 VOTING | | | | 10.11 Inmate Voter Registration |
| There are written policies and procedures whereby the county registrar allows qualified voters to vote in local, state, and federal elections pursuant to the elections code. | X | | | |
| 1072 RELIGIOUS OBSERVANCES | | | | 10.07 Religious Practices |
| There are written policies and procedures to provide opportunities for inmates to participate in religious services, practices, and counseling on a voluntary basis. | X | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|---|
| 1073 INMATE GRIEVANCE PROCEDURE Any inmate may appeal and resolve grievances relating to any condition of confinement. There are written policies and procedures that include: | | | | 10.10 Grievance Procedures |
| A grievance form or instructions for registering a grievance. | X | | | Inmates receive a numbered carbon copy of their grievance. An automated system insures that grievances are reviewed and responded in a timely manner. |
| Resolution at lowest appropriate staff level. | X | | | |
| Provisions for resolving questions of jurisdiction within the facility. | X | | | |
| Provisions for appeal to next level of review. | X | | | |
| Written reasons for denial at each level of review. | X | | | |
| Provisions for response in a reasonable time limit. | X | | | |
| 1080 RULES AND DISCIPLINARY PENALTIES There are established rules and disciplinary penalties to guide inmate conduct. | X | | | 4.02 Inmate Rules & Prohibited Acts |
| Rules are written and posted in housing units and booking area or issued to each inmate. Verbal instructions are provided for inmates with disabilities that limit their ability to read, illiterate inmates and others unable to read English, or material is provided in an understandable form. | X | | | Inmate Handbook. |
| 1081 PLAN FOR INMATE DISCIPLINE The facility administrator has developed and implemented written policies and procedures for inmate discipline, which address the following. | X | | | 4.01 Inmate Discipline All functions mandated by this regulation are found in policy. |
| A designated subordinate, not involved in the charges, acts on all formal charges. | X | | | BSCC reviewed a sampling of disciplinary records. We noted that disciplinary action occurred within regulated timelines, that the inmates had the opportunity to defend themselves, that disciplinary outcomes were consistent, proportional and related to the incident, that no regulated privileges were withheld without due process, and that an impartial hearing officer was assigned. |
| Minor acts of non-conformance or minor violations are handled informally by staff. | X | | | |
| When there is temporary loss of privileges, there is written documentation and a policy of review and appeal to the supervisor. | X | | | |
| Major violations and repetitive minor violations being handled as major violations are referred to the disciplinary officer in writing by the staff member observing the act(s). | X | | | |
| Inmate is informed of charges in writing. | X | | | |
| A disciplinary hearing is held no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate served with a copy of charges. The inmate may waive the 24-hour limitation. | X | | | |
| Violation(s) acted on no later than 72 hours from the time the inmate is informed of the charge(s) in writing unless waived by the inmate or for good cause. | X | | | |
| The inmate is permitted to appear on his/her behalf at the time of the disciplinary hearing. | X | | | |
| The facility manager or designee reviews all disciplinary actions taken. | X | | | |
| The inmate is advised in writing of the action taken in the disciplinary proceedings. | X | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|------------|-----------|------------|---|
| Pending the disciplinary proceedings, the inmate may be segregated from the general population or program for specified reasons. | X | | | |
| 1082 FORMS OF DISCIPLINE The degree of punitive actions taken by the disciplinary officer is directly related to the severity of the rule infractions as specified in this section. | X | | | 4.01 Inmate Discipline Forms of discipline were published. |
| 1083 LIMITATIONS ON DISCIPLINARY ACTIONS No inmate is continued on disciplinary isolation status beyond 30 consecutive days without review by facility manager. Part of this review includes consultation with health care staff. Such reviews shall be documented and continue at least every fifteen days thereafter until isolation status has ended. | X | | | 4.01 Inmate Discipline / Limitations |
| Disciplinary isolation cells have the minimum furnishings and space specified in Title 24, Part 2, Section 1231.2. Inmates are issued clothing and bedding as specified in Articles 12 and 13 of these regulations. | X | | | |
| Disciplinary cell occupants who destroy bedding and/or clothing may be deprived of such articles. The decision to deprive inmates of such articles is reviewed by the facility manager or designee every 24 hours. | X | | | |
| No inmates exercise the right of punishment over other inmates. <i>Note: Reference PC § 4019.5</i> | X | | | |
| A safety cell, as specified in Section 1055 of these regulations, or any restraint device is not used for disciplinary purposes. | X | | | |
| No inmate is deprived of implements necessary to maintain an acceptable level of hygiene as specified in Section 1265 of these regulations. | X | | | |
| Food is not withheld as a disciplinary measure. | X | | | |
| Disciplinary isolation diet described in Section 1247 of these regulations is only utilized for major violations of institution rules. | X | | | |
| The facility manager approves the initial placement on the disciplinary isolation diet and ensures that medical staff is notified. | X | | | Medical staff is consulted in advance. |
| In consultation with medical staff, the facility manager approves any continuation of the diet every 72 hours after the initial placement. | X | | | |
| Correspondence privileges are not withheld except where correspondence regulations have been violated. Decision to withhold correspondence privilege is reviewed every 72 hours. | X | | | |
| Access to courts and legal counsel is not suspended as a disciplinary measure. | X | | | |

| TITLE 15 SECTION | Yes | No | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| 1084 DISCIPLINARY RECORDS A record of all disciplinary infractions and punishment administered is maintained. <i>Note: Reference PC § 4019.5</i> | X | | | |
| DETENTION OF MINORS | | | | |
| Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails). <i>Note: Reference PC § 207.1(b), 207.6, 707.1</i> | | X | | Minors are not held in either facility. Balance of this section is deleted. |

**ADULT TYPE I, II, III AND IV FACILITIES
PHYSICAL PLANT EVALUATION
Board of State and Community Corrections**

APPLICABLE TITLE 24 REGULATIONS: 6/94; 2/99; 2001; 2005; 2008

BSCC Code: 3160

| | | | | | | |
|---|----------------|--------------|--------------|--------------------------|--------------|---------------------------|
| FACILITY NAME: Merced County Jail | | | | FACILITY TYPE: II | | |
| APPLICABLE REGULATIONS (Check All That Apply): | 6/94: X | 2/99: | 2001: | 2005: | 2008: | Other: 1963 & 1991 |
| FIELD REPRESENTATIVE: Steve Keithley | | | | DATE: 10/23/2017 | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|-----------------|
| Reception and Booking (2.1) | | | | 1991 standards. |
| Contains a weapons locker outside the security perimeter of the facility, designed as outlined in these regulations. | X | | | |
| Contains a cell or room for confinement pending booking | X | | | |
| Contains a detoxification cell, where applicable 01: Name change to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held. | X | | | |
| Contains safety cell(s) (WA) | X | | | |
| Shower room available 2-99: Access to shower must be within the secure area | X | | | |
| Provides secure vault or storage for inmate valuables | X | | | |
| Telephone(s) available for inmate use (PC § 851.5) | X | | | |
| 2-99: Unobstructed access to hot and cold running water for staff use. | X | | | |
| Temporary Holding Cell or Room (2.2) | | | | 1991 standards. |
| Contains 10 square feet of floor area per inmate | X | | | |
| Holds no more than 16 inmates | X | | | |
| Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains sufficient seating to accommodate all inmates | X | | | |
| Contains water closet (toilet), wash basin, and drinking fountain as specified by these regulations | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| Temporary Staging Cell or Room (2.3) | | | | |
| Holds inmates classified and segregated per Title 15 § 1050 and 1053 | | | X | |
| Holds inmates for four hours or less | | | X | |
| Limited to holding no more than 80 inmates | | | X | |
| Contains 10 square feet of floor area per inmates and has a clear ceiling height of 8 feet or more. | | | X | |
| Is at least 160 square feet | | | X | |
| Contains sufficient seating to accommodate all inmates | | | X | |
| Contains water closets (toilets), wash basins and drinking fountains as specified by these regulations | | | X | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|--------------------------|
| Provides for clear visual supervision by staff | | | X | |
| Detoxification/Sobering Cell (2.4) | | | | 1991 standards. |
| 01: Name change to "sobering cell." | X | | | |
| Contains 20 square feet of floor area per inmate | | | | |
| Is limited to no more than 8 inmates | X | | | |
| Is no smaller than 60 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains a water closet (toilet) wash basin and drinking fountain as specified by these regulations | X | | | |
| Has padded partitions located next to toilet fixtures | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| Padding on floor | X | | | |
| 01: A shower is accessible in the secure portion of the facility | X | | | |
| Safety Cell (2.5) | | | | 1991 standards. |
| Contains 48 square feet with one floor dimension of a least 6 feet and a clear ceiling height of 8 feet or more | X | | | |
| Is limited to one inmate | X | | | |
| Contains a flushing ring toilet, mounted flush with the floor, with controls located outside the cell | X | | | |
| Padded floor, door and walls | X | | | |
| Equipped with a variable intensity, security light, inaccessible to the occupant | X | | | |
| Has one or more vertical view panels, not more than 4 inches wide nor less than 24 inches long, which provide a view of the entire cell | X | | | |
| Has a food pass with lockable shutter no more than 4 inches high and, with between 26 and 32 inches from the bottom of the food pass to the floor | X | | | |
| 01: Wall or ceiling mounted devices are inaccessible to inmate occupant. | X | | | |
| Single Occupancy Cells (2.6) | | | | 1991 and 1994 standards. |
| Maximum capacity of one inmate | X | | | |
| Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities | X | | | |
| Have a minimum clear ceiling height of 8 feet and a minimum width of 6 feet | X | | | |
| Contain a water closet (toilet), wash basin and drinking fountain as specified by these regulations | X | | | |
| Contain a bunk, desk and seat (Desk and seat not required in Type I facilities.) | X | | | |
| Double Occupancy Cells (2.7) | | | | 1991 and 1994 standards. |
| Maximum capacity of two inmates | X | | | |
| Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|--|
| Have a minimum clear ceiling height of 8 feet and a minimum width of 6 feet | X | | | |
| Contain a water closet (toilet), wash basin and drinking fountain as specified by these regulations | X | | | |
| Contain 2 bunks, 1 desk and 1 seat (Desk and seat not required in Type I facilities.) | X | | | |
| Dormitories (2.8) <i>(Note: 2001 regulations reduced the double bunk requirement from 75 to 70 square feet and added provision for triple bunks. This is the "least restrictive standard." 2005 revisions added clarifying language, but did not change the calculations.)</i> Contain at least 50 square feet of floor area per inmate for single bed units; at least 70 square feet of floor space per inmate for double bed units; and, at least 90 square feet for triple bed units. Eight foot clear ceiling height required. <i>(To calculate double bunked RC: 70 square feet divided by 2 inmates = 35 square feet + 35 square feet dayroom = 70 square feet per inmate. To calculate triple bunked RC: 90 square feet divided by 3 inmates=30 square feet + 35 square feet dayroom=65 square feet per inmate.)</i> | X | | | 1994 standards (inmate worker dormitory). |
| Designed for no fewer than 4 and no more than 64 inmates | X | | | |
| Provide access to toilets separate from wash basins and drinking fountains as specified by these regulations | X | | | |
| Provide storage space for each inmate's personal items (NA Type I) | X | | | |
| Dayrooms (2.9) <i>(Required for inmates in Type II and III facilities (excluding "special use" cells) and inmate workers in Type I facilities.)</i> Contain 35 square feet of floor area per inmate, exclusive of 3 foot wide corridors in front of cells/rooms | X | | | |
| 2-99: Deleted 3 foot corridor in front of cells/rooms | | | | |
| Contain tables and seating to accommodate the maximum number of inmates allowed access at a given time. <i>(Note 2001 revisions added reference to access at a given time and are the least restrictive standard.)</i> | X | | | |
| Exercise Area (2.10) Provided in Type II and III facilities. Type IV facilities must have a recreation area or provide community access to one. | X | | | |
| Clear height of 15 feet | X | | | |
| Has required surface area: 80 % of maximum rated inmate capacity, multiplied by 50 square feet, divided by number of one-hour exercise periods per day, equals the required surface area. | | | X | 1963 standards. Minimum of 30' x 50' x 15' |
| 2-99: Provides free access to a toilet, wash basin and drinking fountain | | | X | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|---|
| Provides adequate security | X | | | |
| Program/Multipurpose Space (2.11) (NA Type I) There is sufficient area and furnishings to meet the needs of the facility programs. (See regulation for discussion of applicability to Type IV.) | X | | | |
| Medical Examination Room (2.12) There is one suitably equipped medical exam room in every Type II or III facility designed to house 25 or more inmates. 2-99: Required in all facilities that provide on-site health care. | X | | | Two exam rooms. |
| Located within the security area and provide for privacy of inmates | X | | | |
| Not less than 100 square feet of floor space with no single dimension less than 7 feet | X | | | |
| Provide hot and cold running water 2-99: Hot and cold running water in any room where medical procedures are provided | X | | | |
| 2-99: Lockable storage for medical supplies | X | | | |
| Pharmaceutical Storage Space (2.13) There is lockable storage space for medical supplies and pharmaceuticals (Title 15 § 1216). | X | | | |
| Medical Care Housing (2.14) Applicable to Type II and III facilities where the facility program indicates special medical care housing is needed. | | | X | |
| Housing is located within the security area, accessible to both male and female inmates, but not in the living area of either. | | | X | |
| Provides lockable storage area for medical instruments | X | | | |
| 2-99: Negative pressure isolation rooms are designed to the community standard. | | | X | |
| Hare Care Space (2.15) Space and equipment are available. 2-99: Requirement deleted. | X | | | |
| Commissary (2.16) (NA Type I) Inmates can purchase specified items. | X | | | Commissary is provided by Trinity GTL phone system. |
| There is secure storage for commissary stock. 01: Revisions limit requirement for secure storage to circumstances when commissary supplies are kept within the security perimeter. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Dining Facilities (2.17) (NA Type I) There are 15 square feet and sufficient tables and seating for each inmate being fed. | X | | | |
| Dining space does not include toilets, wash basins or showers, without an appropriate visual barrier. 2-99: Visual barrier requirement deleted for wash basins | X | | | |
| Visiting Space (2.18) There is sufficient visiting area. | X | | | |
| Safety Equipment Storage (2.19) Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc. | X | | | |
| Janitors' Closet (2.20) A securely lockable janitor's closet provides sufficient storage for cleaning implements and supplies and is located within the security area (Type II only). | X | | | |
| A mop sink is available within the security area (Type II). It may be outside the security area in CH, TH and Types I, III & IV. | X | | | |
| Storage Room (2.21) One or more storage rooms are required to accommodate a minimum of 80 cubic feet of storage per inmate for inmate clothing and personal property, institutional clothing, bedding and supplies. (Type I facilities may be excluded from storage space requirement for personal and institutional clothing unless clothing is issued.) | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Audio or Visual Monitoring (2.22) <i>(Prior to 2005 this was N/A for Type III and IV housing only minimum security inmates. In 2005 applicability was extended to all CH, TH, Type I, II, III and IV facilities regardless of security level.)</i> There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is used, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option and references to electronic surveillance located primarily in corridors, elevators or points in security perimeter were deleted. 08: Audio monitoring system shall be located in temporary holding cells or rooms, temporary staging cells or rooms, sobering cells, safety cells, single and double occupancy cells, dormitories, dayrooms, exercise areas, and correctional program /multipurpose space, capable of alerting personnel who can respond immediately. Central control requirement deleted. | X | | | |
| Laundry Facilities (2.23) Type IV facilities make provision for washing and drying personal laundry. | | | X | |
| Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems. | X | | | |
| Confidential Interview Rooms (2.25) There is at least one suitably furnished confidential interview room in every Type II facility designed for 25 or more inmates. 2-99: Applicable to every facility which provides on-site health care | X | | | |
| Located in the security area, accessible by both male and female inmates | X | | | |
| Provides at least 70 square feet floor area with no single dimension less than 6 feet | X | | | |
| Attorney Interview Space (2.26) (NA Type IV) Available and provides for confidentiality | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; one is provided in every single and double occupancy cell and at the following ratio elsewhere: 1:10 in dormitories (changed from 1:8 in 2001); 1:8 in detoxification/sobering cells; 1:16 in holding cells; 1:20 in exercise areas; and, Accessible to dayroom occupants no specified ratio. 2-99: Accessible at no specified ratio in exercise areas. Privacy requirement deleted. See regulation for calculations of urinal substitutions. | X | | | |
| Wash basins (3.2) Provide hot and cold or tempered water; one is provided in every single and double occupancy cell and at the following ratio elsewhere: 1:10 in dormitories (changed from 1:8 in 2001); 1:8 in detoxification/sobering cells; 1:20 in exercise areas; and, Accessible to dayrooms at no specified ratio. 2-99: Accessible in exercise areas at no specified ratio See regulation for calculations of wash basin trough substitutions. | X | | | |
| Drinking Fountains (3.3) One is provided in every single and double occupancy cell and in dormitories. Accessible to inmates in dayrooms 2-99: One is provided in every single and double occupancy cell, holding and staging cells and detoxification cells. It must be accessible to inmates in dayrooms and exercise areas. | X | | | |
| The water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler). There is a mouth guard on the water outlet. 2-99: Mouth guard requirement deleted | X | | | |
| Showers (3.4) Available at a ratio of 1:20; provide hot and cold or tempered water; shower stalls/areas are designed and constructed of materials that are impervious to water and soap so that they may be easily cleaned. 2-99: Ratio changed from 1:16; specified that shower areas must provide modesty for inmates, with staff ability to supervise. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Beds/Bunks (3.5) At least 30 inches wide and 76 inches long with 21 inches between pans; constructed of pan bottom type or concrete; securely fastened to the floor and/or wall in facilities higher than minimum security. 01: Must be elevated off the floor. Must have a solid bottom. | X | | | |
| Lighting (3.6) Lighting in housing units, dayrooms and activity areas is sufficient to permit easy reading by a person with normal vision, and is not less than 20 foot-candles at desk level and in the grooming area. Night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design in areas higher than minimum security. | X | | | |
| Windows (3.7) In housing areas higher than minimum security, windows that are accessible to inmates are no greater than 5 inches in on dimension. | X | | | |
| Cell Padding (3.8) The floors and partition are padded in detoxification cells. In safety cells, floors, doors, walls and everything on them are padded. All padded cells are equipped with a tamper resistant fire sprinkler approved by the SFM. | X | | | |
| All padding is: approved for use by the SFM; nonporous; at least ½ inch thick; of a unitary or laminated construction; firmly bonded to all surfaces; and, without exposed seams. | X | | | |
| Mirrors/Shelves/Clothes Hooks (3.9) A mirror of a material appropriate to the level of security is provided near each wash basin. | X | | | |
| Consistent with security needs, shelves and clothes hooks are provided wherever feasible. 2-99: Requirement for shelves and hooks deleted | | | X | |
| Clothes hooks are of a collapsible hook type 2-99: Requirement for hooks deleted | | | X | |
| Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Table/Seat (3.11) (NA Type I) A table and seat is provided in single and double occupancy cells. | X | | | |
| Weapons Locker (3.12) (NA type IV and Minimum Security Facilities) A secure weapons locker is located outside the security perimeter of the facility. Lockers have individual compartments, locks and keys. 08: "No weapons are brought into the security area" deleted from the regulation. | X | | | |
| Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.) | X | | | |

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections Inspection**

BSCC Code: 3160

| | | |
|---|-----------------|-------------------------|
| FACILITY: Merced County Jail | TYPE: II | RC: 189 |
| FIELD REPRESENTATIVE: Steve Keithley | | DATE: 10/23/2017 |

| ROOMS | | | | | | | EACH ROOM | | | | | |
|--|-----------|----------------------|---------|-----------|----|----------|------------------------|-----------|---|---|---|---|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | S |
| RECEPTION AND BOOKING AREA | | | | | | | | | | | | |
| Pre-booking | Holding | 1991 | 1 | | 4 | (4) | 7.0 x 10.0 | | | | | |
| This cell used for pre-booking short term. Seven feet of bench. Capacity of 4. No fixtures. | | | | | | | | | | | | |
| Male | Sobering | 1991 | 1 | | 8 | (8) | 12.0 x 17.0 | 1 | | 1 | 1 | |
| NOTE: 210 square feet. | | | | | | | | | | | | |
| Female | Sobering | 1991 | 1 | | 4 | (4) | 12.0 x 7.5 | 1 | | 1 | 1 | |
| NOTE: 86 square feet. | | | | | | | | | | | | |
| | Safety | 1991 | 1 | | 1 | (1) | 7.8 x 6.0 | 1 | | | | |
| | Safety | 1991 | 1 | | 1 | (1) | 7.8 x 6.0 | 1 | | | | |
| NOTE: Sliding door. | | | | | | | | | | | | |
| | Holding | 1991 | 1 | | 6 | (6) | 12.0 x 20.5 | 1 | | 1 | 1 | |
| | Holding | 1991 | 4 | | 16 | (64) | 12.0 x 17.0 | 1 | | 1 | 1 | |
| Security Housing | | | | | | | | | | | | |
| 3, 4, 5 | Single | 1991 | 3 | 1 | 1 | 3 | 12.5 x 7.0 | 1 | | 1 | 1 | |
| 1, 2 | Double | 1991 | 2 | 2 | 2 | 4 | 12.5 x 7.0 | 1 | | 1 | 1 | |
| NOTE: No dayroom, program, etc. Some dayroom time in holding cell with adequate space and T.V. | | | | | | | | | | | | |
| 6, 7 | Single | 1994 | 2 | 1 | 1 | 2 | 10.0 x 12.6 | 1 | | 1 | 1 | |
| NOTE: Dayroom included in cell size. 105 square feet plus. New construction – 1999 VOIG project. | | | | | | | | | | | | |
| 8 | Double | 1994 | 1 | 2 | 2 | 2 | 7.2 x 11.8 | 1 | | 1 | 1 | |
| Dayroom adjoins cell | | | | | | | 7.8 x 11.8 | | | | | |
| NOTE: Administrative segregation. 1 shower available. New construction – 1999 VOIG project. | | | | | | | | | | | | |
| 2018 – Name changed from “Administrative Segregation” to “Security Housing” SK | | | | | | | | | | | | |
| INMATE WORKER - HOUSING | | | | | | | | | | | | |
| | Dorm | 1994 | 1 | 14 | 12 | 12 | 22.0 x 35.0 | 2 | 2 | 3 | 1 | 2 |
| | Dayroom | 1991 | | | | | 16.0 x 14.8 | | | | | |
| NOTE: Remodeled in 1999. Reduced from 18 RC to 12 RC. Commissary area added. Double bunked – 1994 Standards allows for 12 inmates. | | | | | | | | | | | | |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

| ROOMS | | | | | | | EACH ROOM | | | | | |
|--|-----------|----------------------|---------|-----------|----|----------|------------------------|-----------|---|---|---|---|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | S |
| Block 1 | | | | | | | | | | | | |
| Male | Multiple | 1963 | 4 | 8 | 8 | 32 | 21.0 x 66.0 x 12.0 | 2 | | 2 | 2 | 1 |
| Dimensions listed for multiple cells are for the entire four-cell area including dayrooms. | | | | | | | | | | | | |
| Female | Double | 1963 | 3 | 2 | 2 | 6 | 10.0 x 5.5 x 12.0 | 1 | | 1 | 1 | 1 |
| One shower is shared for the three cells. Also extra combination toilet unit in the shower area. | | | | | | | | | | | | |
| Block 2 | | | | | | | | | | | | |
| Male | Multiple | 1963 | 4 | 8 | 8 | 32 | 21.0 x 66.0 x 12.0 | 2 | | 2 | 2 | 1 |
| Dimensions listed for multiple cells are for the entire four-cell area including dayrooms. | | | | | | | | | | | | |
| | Double | 1963 | 4 | 2 | 2 | 8 | 10.0 x 5.5 x 12.0 | 1 | | 1 | 1 | 1 |
| Block 3 | | | | | | | | | | | | |
| Male | Multiple | 1963 | 1 | 4 | 4 | 4 | 21.0 x 90.0 x 12.0 | 2 | | 2 | 2 | 1 |
| | Multiple | 1963 | 5 | 8 | 8 | 40 | 21.0 x 90.0 x 12.0 | 2 | | 2 | 2 | 1 |
| Dimensions listed for multiple cells are for the entire four-cell area including dayrooms. | | | | | | | | | | | | |
| Block 4 | | | | | | | | | | | | |
| Male | Multiple | 1963 | 1 | 4 | 4 | 4 | 21.0 x 90.0 x 12.0 | 2 | | 2 | 2 | 1 |
| | Multiple | 1963 | 6 | 8 | 8 | 40 | 21.0 x 90.0 x 12.0 | 2 | | 2 | 2 | 1 |
| Dimensions listed for multiple cells are for the entire four-cell areas including dayrooms. | | | | | | | | | | | | |
| 2012 – Block 4 taken out of use for part of the cycle due to staff shortages; returned to use by end of cycle. | | | | | | | | | | | | |
| One cell in Block 3 and in Block 4 has only 4 bunks with added dayroom. Allows for all singles to be double bunked with major emphasis on need to classify certain prisoners for single occupancy housing. | | | | | | | | | | | | |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**ADULT TYPE I, II, III AND IV FACILITIES
PHYSICAL PLANT EVALUATION
Board of State and Community Corrections**

APPLICABLE TITLE 24 REGULATIONS: 6/94; 2/99; 2001; 2005; 2008

BSCC Code: 3190

| | | | | | | |
|--|----------------|--------------|----------------|--------------------------|--------------|--------------------|
| FACILITY NAME: John Latorraca Correctional Center | | | | FACILITY TYPE: II | | |
| APPLICABLE REGULATIONS (Check All That Apply): | 6/94: X | 2/99: | 2001: X | 2005: | 2008: | Other: 1986 |
| FIELD REPRESENTATIVE: Steve Keithley | | | | DATE: 10/23/2017 | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Reception and Booking (2.1) | | | | |
| Contains a weapons locker outside the security perimeter of the facility, designed as outlined in these regulations. | X | | | |
| Contains a cell or room for confinement pending booking | X | | | |
| Contains a detoxification cell, where applicable 01: Name change to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held. | X | | | |
| Contains safety cell(s) (WA) | X | | | |
| Shower room available 2-99: Access to shower must be within the secure area | X | | | |
| Provides secure vault or storage for inmate valuables | X | | | |
| Telephone(s) available for inmate use (PC § 851.5) | X | | | |
| 2-99: Unobstructed access to hot and cold running water for staff use. | X | | | |
| Temporary Holding Cell or Room (2.2) | | | | |
| Contains 10 square feet of floor area per inmate | X | | | |
| Holds no more than 16 inmates | X | | | |
| Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains sufficient seating to accommodate all inmates | X | | | |
| Contains water closet (toilet), wash basin, and drinking fountain as specified by these regulations | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| Temporary Staging Cell or Room (2.3) | | | | |
| Holds inmates classified and segregated per Title 15 § 1050 and 1053 | | | X | |
| Holds inmates for four hours or less | | | X | |
| Limited to holding no more than 80 inmates | | | X | |
| Contains 10 square feet of floor area per inmates and has a clear ceiling height of 8 feet or more. | | | X | |
| Is at least 160 square feet | | | X | |
| Contains sufficient seating to accommodate all inmates | | | X | |
| Contains water closets (toilets), wash basins and drinking fountains as specified by these regulations | | | X | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|-----------------|
| Provides for clear visual supervision by staff | | | X | |
| Detoxification/Sobering Cell (2.4) | | | | |
| 01: Name change to "sobering cell." Contains 20 square feet of floor area per inmate | X | | | |
| Is limited to no more than 8 inmates | X | | | |
| Is no smaller than 60 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains a water closet (toilet) wash basin and drinking fountain as specified by these regulations | X | | | |
| Has padded partitions located next to toilet fixtures | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| Padding on floor | X | | | |
| 01: A shower is accessible in the secure portion of the facility | X | | | |
| Safety Cell (2.5) | | | | |
| Contains 48 square feet with one floor dimension of a least 6 feet and a clear ceiling height of 8 feet or more | X | | | |
| Is limited to one inmate | X | | | |
| Contains a flushing ring toilet, mounted flush with the floor, with controls located outside the cell | X | | | |
| Padded floor, door and walls | X | | | |
| Equipped with a variable intensity, security light, inaccessible to the occupant | X | | | |
| Has one or more vertical view panels, not more than 4 inches wide nor less than 24 inches long, which provide a view of the entire cell | X | | | |
| Has a food pass with lockable shutter no more than 4 inches high and, with between 26 and 32 inches from the bottom of the food pass to the floor | X | | | |
| 01: Wall or ceiling mounted devices are inaccessible to inmate occupant. | X | | | |
| Single Occupancy Cells (2.6) | | | | |
| Maximum capacity of one inmate | X | | | |
| Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities | X | | | |
| Have a minimum clear ceiling height of 8 feet and a minimum width of 6 feet | X | | | |
| Contain a water closet (toilet), wash basin and drinking fountain as specified by these regulations | X | | | |
| Contain a bunk, desk and seat (Desk and seat not required in Type I facilities.) | X | | | |
| Double Occupancy Cells (2.7) | | | | 1994 standards. |
| Maximum capacity of two inmates | X | | | |
| Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|--|
| Have a minimum clear ceiling height of 8 feet and a minimum width of 6 feet | X | | | |
| Contain a water closet (toilet), wash basin and drinking fountain as specified by these regulations | X | | | |
| Contain 2 bunks, 1 desk and 1 seat (Desk and seat not required in Type I facilities.) | X | | | |
| Dormitories (2.8) <i>(Note: 2001 regulations reduced the double bunk requirement from 75 to 70 square feet and added provision for triple bunks. This is the "least restrictive standard." 2005 revisions added clarifying language, but did not change the calculations.)</i> Contain at least 50 square feet of floor area per inmate for single bed units; at least 70 square feet of floor space per inmate for double bed units; and, at least 90 square feet for triple bed units. Eight foot clear ceiling height required. <i>(To calculate double bunked RC: 70 square feet divided by 2 inmates = 35 square feet + 35 square feet dayroom = 70 square feet per inmate. To calculate triple bunked RC: 90 square feet divided by 3 inmates=30 square feet + 35 square feet dayroom=65 square feet per inmate.)</i> | X | | | Dorms are 55.4' x 26.6' (triple bunks). RC is set at 20 inmates per dorm. |
| Designed for no fewer than 4 and no more than 64 inmates | X | | | |
| Provide access to toilets separate from wash basins and drinking fountains as specified by these regulations | X | | | |
| Provide storage space for each inmate's personal items (NA Type I) | X | | | |
| Dayrooms (2.9) <i>(Required for inmates in Type II and III facilities (excluding "special use" cells) and inmate workers in Type I facilities.)</i> Contain 35 square feet of floor area per inmate, exclusive of 3 foot wide corridors in front of cells/rooms 2-99: Deleted 3 foot corridor in front of cells/rooms | X | | | |
| Contain tables and seating to accommodate the maximum number of inmates allowed access at a given time. <i>(Note 2001 revisions added reference to access at a given time and are the least restrictive standard.)</i> | X | | | |
| Exercise Area (2.10) Provided in Type II and III facilities. Type IV facilities must have a recreation area or provide community access to one. | X | | | Prior to the 2008/2010 inspection, a lighted, paved and fenced exercise yards were constructed. |
| Clear height of 15 feet | X | | | |
| Has required surface area: 80 % of maximum rated inmate capacity, multiplied by 50 square feet, divided by number of one-hour exercise periods per day, equals the required surface area. | X | | | |
| 2-99: Provides free access to a toilet, wash basin and drinking fountain | | X | | The JLCC constructed two outdoor recreational areas in 2010-12, and these exercise areas do not comply with Title 24, Section 1231.2.10. |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Provides adequate security | X | | | |
| Program/Multipurpose Space (2.11) (NA Type I) There is sufficient area and furnishings to meet the needs of the facility programs. (See regulation for discussion of applicability to Type IV.) | X | | | |
| Medical Examination Room (2.12) There is one suitably equipped medical exam room in every Type II or III facility designed to house 25 or more inmates. 2-99: Required in all facilities that provide on-site health care. | X | | | |
| Located within the security area and provide for privacy of inmates | X | | | |
| Not less than 100 square feet of floor space with no single dimension less than 7 feet | X | | | |
| Provide hot and cold running water 2-99: Hot and cold running water in any room where medical procedures are provided | X | | | |
| 2-99: Lockable storage for medical supplies | X | | | |
| Pharmaceutical Storage Space (2.13) There is lockable storage space for medical supplies and pharmaceuticals (Title 15 § 1216). | X | | | |
| Medical Care Housing (2.14) Applicable to Type II and III facilities where the facility program indicates special medical care housing is needed. | X | | | |
| Housing is located within the security area, accessible to both male and female inmates, but not in the living area of either. | X | | | |
| Provides lockable storage area for medical instruments | X | | | |
| 2-99: Negative pressure isolation rooms are designed to the community standard. | X | | | |
| Hare Care Space (2.15) Space and equipment are available. 2-99: Requirement deleted. | | | X | |
| Commissary (2.16) (NA Type I) Inmates can purchase specified items. | X | | | |
| There is secure storage for commissary stock. 01: Revisions limit requirement for secure storage to circumstances when commissary supplies are kept within the security perimeter. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|-------------------------------|
| Dining Facilities (2.17) (NA Type I) There are 15 square feet and sufficient tables and seating for each inmate being fed. | X | | | Inmates are fed in the dorms. |
| Dining space does not include toilets, wash basins or showers, without an appropriate visual barrier. 2-99: Visual barrier requirement deleted for wash basins | X | | | |
| Visiting Space (2.18) There is sufficient visiting area. | X | | | |
| Safety Equipment Storage (2.19) Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc. | X | | | |
| Janitors' Closet (2.20) A securely lockable janitor's closet provides sufficient storage for cleaning implements and supplies and is located within the security area (Type II only). | X | | | |
| A mop sink is available within the security area (Type II). It may be outside the security area in CH, TH and Types I, III & IV. | X | | | |
| Storage Room (2.21) One or more storage rooms are required to accommodate a minimum of 80 cubic feet of storage per inmate for inmate clothing and personal property, institutional clothing, bedding and supplies. (Type I facilities may be excluded from storage space requirement for personal and institutional clothing unless clothing is issued.) | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Audio or Visual Monitoring (2.22) <i>(Prior to 2005 this was N/A for Type III and IV housing only minimum security inmates. In 2005 applicability was extended to all CH, TH, Type I, II, III and IV facilities regardless of security level.)</i> There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is used, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option and references to electronic surveillance located primarily in corridors, elevators or points in security perimeter were deleted. 08: Audio monitoring system shall be located in temporary holding cells or rooms, temporary staging cells or rooms, sobering cells, safety cells, single and double occupancy cells, dormitories, dayrooms, exercise areas, and correctional program /multipurpose space, capable of alerting personnel who can respond immediately. Central control requirement deleted. | X | | | |
| Laundry Facilities (2.23) Type IV facilities make provision for washing and drying personal laundry. | X | | | |
| Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems. | X | | | |
| Confidential Interview Rooms (2.25) There is at least one suitably furnished confidential interview room in every Type II facility designed for 25 or more inmates. 2-99: Applicable to every facility which provides on-site health care | X | | | |
| Located in the security area, accessible by both male and female inmates | X | | | |
| Provides at least 70 square feet floor area with no single dimension less than 6 feet | X | | | |
| Attorney Interview Space (2.26) (NA Type IV) Available and provides for confidentiality | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; one is provided in every single and double occupancy cell and at the following ratio elsewhere: 1:10 in dormitories (changed from 1:8 in 2001); 1:8 in detoxification/sobering cells; 1:16 in holding cells; 1:20 in exercise areas; and, Accessible to dayroom occupants no specified ratio. 2-99: Accessible at no specified ratio in exercise areas. Privacy requirement deleted. See regulation for calculations of urinal substitutions. | X | | | |
| Wash basins (3.2) Provide hot and cold or tempered water; one is provided in every single and double occupancy cell and at the following ratio elsewhere: 1:10 in dormitories (changed from 1:8 in 2001); 1:8 in detoxification/sobering cells; 1:20 in exercise areas; and, Accessible to dayrooms at no specified ratio. 2-99: Accessible in exercise areas at no specified ratio See regulation for calculations of wash basin trough substitutions. | X | | | |
| Drinking Fountains (3.3) One is provided in every single and double occupancy cell and in dormitories. Accessible to inmates in dayrooms 2-99: One is provided in every single and double occupancy cell, holding and staging cells and detoxification cells. It must be accessible to inmates in dayrooms and exercise areas. | X | | | |
| The water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler). There is a mouth guard on the water outlet. 2-99: Mouth guard requirement deleted | X | | | |
| Showers (3.4) Available at a ratio of 1:20; provide hot and cold or tempered water; shower stalls/areas are designed and constructed of materials that are impervious to water and soap so that they may be easily cleaned. 2-99: Ratio changed from 1:16; specified that shower areas must provide modesty for inmates, with staff ability to supervise. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Beds/Bunks (3.5) At least 30 inches wide and 76 inches long with 21 inches between pans; constructed of pan bottom type or concrete; securely fastened to the floor and/or wall in facilities higher than minimum security. 01: Must be elevated off the floor. Must have a solid bottom. | X | | | |
| Lighting (3.6) Lighting in housing units, dayrooms and activity areas is sufficient to permit easy reading by a person with normal vision, and is not less than 20 foot-candles at desk level and in the grooming area. Night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design in areas higher than minimum security. | X | | | |
| Windows (3.7) In housing areas higher than minimum security, windows that are accessible to inmates are no greater than 5 inches in on dimension. | X | | | |
| Cell Padding (3.8) The floors and partition are padded in detoxification cells. In safety cells, floors, doors, walls and everything on them are padded. All padded cells are equipped with a tamper resistant fire sprinkler approved by the SFM. | X | | | |
| All padding is: approved for use by the SFM; nonporous; at least ½ inch thick; of a unitary or laminated construction; firmly bonded to all surfaces; and, without exposed seams. | X | | | |
| Mirrors/Shelves/Clothes Hooks (3.9) A mirror of a material appropriate to the level of security is provided near each wash basin. Consistent with security needs, shelves and clothes hooks are provided wherever feasible. 2-99: Requirement for shelves and hooks deleted | X | | | |
| Clothes hooks are of a collapsible hook type 2-99: Requirement for hooks deleted | | | X | |
| Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Table/Seat (3.11) (NA Type I) A table and seat is provided in single and double occupancy cells. | X | | | |
| Weapons Locker (3.12) (NA type IV and Minimum Security Facilities) A secure weapons locker is located outside the security perimeter of the facility. Lockers have individual compartments, locks and keys. 08: "No weapons are brought into the security area" deleted from the regulation. | X | | | |
| Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.) | X | | | |

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections Inspection**

BSCC Code: 3190

| | | |
|---|-----------------|-------------------------|
| FACILITY: John Latorraca Correctional Center | TYPE: II | RC: 566 |
| FIELD REPRESENTATIVE: Steve Keithley | | DATE: 10/23/2017 |

| ROOMS | | | | | | | EACH ROOM | | | | | |
|--|-----------|----------------------|---------|-----------|-----|----------|------------------------|-----------|---|---|---|---|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | S |
| Holding Area | | | | | | | | | | | | |
| Building 1 | Holding | 1986 | 1 | | 11 | (11) | 15.6 x 7.7 x 9.5 | 1 | | 1 | 1 | |
| Note: 16.5 Bench. | | | | | | | | | | | | |
| | Sobering | 1986 | 1 | | 8 | (8) | 7.5 x 10.9 x 9.5 | 1 | | 1 | | |
| | Safety | 1986 | 1 | | 1 | (1) | 5.5 x 10.3 x 9.5 | 1 | | | | |
| Note: Flush mount toilet. | | | | | | | | | | | | |
| Female lockdown | | | | | | | | | | | | |
| East Side Housing | Single | 1994 | 9 | 2 | 2 | 18 | 7.5 x 10.5 x 9.5 | 1 | | 1 | 1 | |
| | Double | 1994 | 9 | 2 | 2 | 18 | 7.5 x 10.5 x 9.5 | 1 | | 1 | 1 | |
| | Dayroom | 1994 | 1 | | | | 25.0 x 34.0 x 19.8 | | | | 1 | 2 |
| Note: Irregular dimensions. The mezzanine contains nine cells which were completed at the end of 1995. | | | | | | | | | | | | |
| Male lockdown | | | | | | | | | | | | |
| West Side Housing | Single | 1994 | 12 | 2 | 2 | 24 | 7.5 x 10.5 x 9.5 | 1 | | 1 | 1 | |
| | Double | 1994 | 12 | 2 | 2 | 24 | 7.5 x 10.5 x 9.5 | | | | | |
| | Dayroom | 1994 | 1 | | | | 36.5 x 42.5 x 19.8 | | | | 1 | 2 |
| Note: Irregular dimensions. | | | | | | | | | | | | |
| Admin. Seg. (191-193) | Double | 1994 | 3 | 2 | 2 | 6 | 7.5 x 11.2 x 9.5 | 1 | | 1 | | |
| 194 | Holding | 1994 | 1 | | (4) | (4) | | | | | | |
| Note: Room numbers 191, 192, 193 and 194. Room 194 is currently being used as a holding cell. | | | | | | | | | | | | |
| 2017: Agency requests reclassification of 191-193 as double cell, 194 becomes four-person holding cell. RC increased by 3. | | | | | | | | | | | | |
| Female Housing | | | | | | | | | | | | |
| Building 300 | Dorm | 1986 | 3 | 20 | 20 | 60 | 55.4 x 26.6 x 12.5 | 3 | | 3 | 1 | 3 |
| | Dayroom | 1986 | 1 | | | | 55.4 x 26.6 x 12.5 | | | | | |
| Note: Dorm 301 is currently being used as medical housing for male inmates. | | | | | | | | | | | | |
| Male Housing | | | | | | | | | | | | |
| Building 400 | Dorm | 1986 | 6 | 26 | 20 | 120 | 55.4 x 26.6 x 12.5 | 2 | 1 | 3 | 1 | 3 |
| Building 500 | Dorm | 1986 | 6 | 26 | 20 | 120 | 55.4 x 26.6 x 12.5 | 2 | 1 | 3 | 1 | 3 |
| Building 500 A&B | Dorm | 2001 | 2 | 18 | 18 | 36 | 48.5 x 30 x 9 | 2 | 1 | 2 | 1 | 2 |
| Note: Less approximately 50 sq. ft. for control room for each dorm. | | | | | | | | | | | | |
| Building 600 | Dorm | 1986 | 7 | 22 | 20 | 140 | 55.4 x 26.6 x 12.5 | 2 | 1 | 3 | 1 | 3 |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

| ROOMS | | | | | | | EACH ROOM | | | | | |
|---|-----------|----------------------|---------|-----------|----|----------|---------------------------|-----------|---|---|---|---|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | S |
| Notes: Work crew Intake Area containing one toilet, two urinals, three washbasins, and eight showers was converted to Dorm 607 in 2004. Five showers were eliminated reducing the total number of showers to 3. rlb | | | | | | | | | | | | |
| Note: One handicap shower and water closet in each dormitory | | | | | | | | | | | | |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

COURT HOLDING FACILITIES
Board of State and Community Corrections
PROCEDURES¹

BSCC Code: 3175 3215

| | |
|---|----------------------------|
| FACILITY NAME: Merced County Sheriff's Department Merced Superior Court and Robert Falasco Justice Center (Los Banos) | FACILITY TYPE: CH |
| PERSON(S) INTERVIEWED: Sgt. Delray Shelton, Deputy John Hendon | |
| FIELD REPRESENTATIVE: Steve Keithley | DATE: 10/23/2017 |

| TITLE 15 SECTION | YES | NO | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| 1024 COURT HOLDING AND TEMPORARY HOLDING FACILITY TRAINING All personnel who are responsible for supervising inmates, and supervisors with custodial responsibilities, complete the eight hours of specialized training outlined in this regulation within six (6) months of assignment. Successful completion of training, pursuant to Section 1020 of these regulations, may be substituted for the initial eight hours of training. | X | | | Staffing and Facilities; Pg. 34 All court holding staff is current in initial and recurring training. |
| Eight hours of refresher training is completed every two years. Successful completion of training, pursuant to Section 1025 of these regulations, may be substituted for the eight hour refresher. | X | | | |
| 1027 NUMBER OF PERSONNEL There are sufficient personnel on duty at all times (whenever there is an inmate in custody) to ensure the implementation and operation of activities required by these regulations. | X | | | Staffing Pg. 34 BSCC reviewed rosters and noted no indication that staffing was insufficient. |
| There is a written plan that includes the documentation of hourly safety checks. | X | | | Records Pg. 36 Checks were verified during our site visit. |
| There is at least one employee on duty at all times, who shall be immediately available and accessible with the ability to respond to any inmate in the event of an emergency. | X | | | At least one non-posted staff member is available at all times and able to respond to an emergency. |
| Whenever one or more female inmates are in custody, there is at least one female employee immediately available and accessible. <i>Note: Reference PC § 4021.</i> | X | | | A female staff member is always available when a female inmate or remand is present. |
| A staffing plan is available which indicates personnel assigned and their duties. | X | | | Verified by inspection |

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

| TITLE 15 SECTION | YES | NO | N/A | P/P REFERENCE – COMMENTS |
|---|-----|----|-----|--|
| 1028 FIRE AND LIFE SAFETY STAFF | | | | All staff are trained to POST, STC Core or 8-hour initial training standards, each addressing fire and life safety topics. |
| Whenever there is an inmate in custody, there is at least one person on duty at all times who meets the BSCC training standards for general fire and life safety. | X | | | |
| There is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | X | | | Review of Plans Pg. 47 |
| 1029 POLICY AND PROCEDURES MANUAL ² | | | | |
| There is a published manual of policies and procedures for the facility that addresses applicable regulations and includes: | | | | |
| Table of organization, including channels of communications; | | | | 200.2.12 Corrections Division |
| Inspections and operations reviews by the facility administrator/manager; | | | | 3.02 Security Inspections |
| Use of force; | | | | 7.01-A Use of Force Model |
| Use of restraint equipment, including the restraint of pregnant inmates; <i>Note: Reference PC § 6030(f)</i> | X | | | Use of Restraints Pg. 37 |
| Security and control, including: Physical counts of inmates; | | | | 3.08 Accountability of Inmates |
| Searches of the facility; | X | | | Daily Inspections Pg. 43 |
| Searches of inmates; | | | | 3.03 Searches |
| Contraband control; and; | | | | 3.04 Contraband Control |
| Key control. | | | | 3.10 Lock & Key Control |
| At least annually, the facility administrator reviews, evaluates and documents internal and external security measures. | | | | 3.02 Security Inspections |
| Emergency procedures, including: Escape; | X | | | Emergencies Pg. 33 Hostage Incident Pg. 59 |
| Disturbances; | X | | | Natural Disasters Pg. 62 |
| Taking of hostages; | X | | | |
| Civil disturbance; | X | | | CH facilities will comply with Sheriff's Office Policy regarding emergencies. |
| Natural disasters; | X | | | |
| Periodic testing of emergency equipment; | X | | | 12.01 Fire Protection & Life Safety Programs |
| Storage, issue and use of weapons, ammunition, chemical agents; and, | X | | | 7.04 Specialty Impact Munitions |
| Storage, issue and use of security devices. | X | | | 7.07 Armory |
| Suicide prevention; and, | X | | | Suicide Prevention Pg. 50 |
| Segregation of inmates. | X | | | Special Segregation Pg. 47 |
| The manual is available to all employees. | X | | | Printed and electronic copies available. |
| The manual is comprehensively reviewed and updated at least every two years. | X | | | Most recent version: 2017 |

² Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

| TITLE 15 SECTION | YES | NO | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| 1032 FIRE SUPPRESSION PREPLANNING There is a fire suppression pre-plan that has been developed in consultation with the responsible fire authority and includes: <i>Note: Reference PC § 6031.1</i> | | | | |
| Monthly fire and life safety inspections by facility staff with a two-year retention of the inspection record; | X | | | Internal Inspection Program Pg. 42 Verified by inspection. |
| Fire prevention inspections at least once every two years; <i>Note: Reference Health and Safety Code Section 13146.1(a) and (b);³</i> | X | | | Fire and Health Inspection, Pg. 41 Most recent inspections: Sup. Court 8/23/2017 Los Banos Court 8/23/2017 |
| An evacuation plan; and, | X | | | Emergency Evacuation Plan Pg. 44 Evacuation Plan Pg. 53 |
| A plan for the emergency housing of inmates in the event of a fire. | X | | | Inmates would be evacuated to the nearest county jail. |
| 1044 INCIDENT REPORTS There are written policies and procedures for the maintenance of written records and reporting of all incidents that result in physical harm, or serious threat of physical harm, to an employee, inmate or other person. Such records include names of persons involved, a description of the incident, actions taken, and date and time of the occurrence. | X | | | Incident Reports & Inmate Discipline Pg. 49 |
| Written record is prepared by appropriate staff and submitted to the facility manager or his/her designee. | X | | | |
| 1046 DEATH IN CUSTODY Written policy and procedures assure that there is a review of each in-custody death. | X | | | Death In-Custody Pg. 38 |
| The review team includes the facility administrator and/or manager; the health administrator; the responsible physician; and other health care and supervision staff who are relevant to the incident. | X | | | Death in Custody Reviews for Adults and Minors Pg. 40 |
| When a <u>minor</u> dies in a facility, the administrator of the facility provides the Board of State and Community Corrections with a copy of the death in custody report that is submitted to the Attorney General. <i>Note: Reference Government Code § 12525</i> | X | | | BSCC recommends revising existing policy to include notification of BSCC if a minor dies in court holding custody. |
| 1050 CLASSIFICATION PLAN There is a written plan to provide for the safety of staff and inmates, and segregation, to extent possible, of unusual-risk inmates. The plan also includes a method by which such information is received and transmitted. | X | | | Classification Plan Pg. 41 Jail classification system extends to the court holding facilities. |

³ Effective 1/1/05, statute was changed to require fire inspections every two years rather than annually.

| TITLE 15 SECTION | YES | NO | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| 1051 COMMUNICABLE DISEASES There are written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation can be completed. | X | | | Special Segregation Pg. 47 Inmates requiring special segregation are generally moved from the transport van to the courtroom and removed immediately after the proceeding. If held in a cell, all special-needs inmates are housed alone and are removed as soon as is practical. |
| An inquiry is made to determine if the inmate has or has had any communicable diseases, or has observable symptoms of communicable diseases, including but not limited to tuberculosis or other airborne diseases, or other special medical problems identified by the health authority. | X | | | Remanded arrestees are removed immediately to the jail. |
| Inmate's response is noted on booking form and/or screening device. | X | | | Court sergeant also reviews documentation on all remands to insure completion. |
| 1052 MENTALLY DISORDERED INMATES There are written policies and procedures for the identification and evaluation of all mentally disordered inmates. | X | | | Special Segregation Pg. 47 Inmates requiring special segregation are generally moved from the transport van to the courtroom and removed immediately after the proceeding. If held in a cell, all special-needs inmates are housed alone and are removed as soon as is practical. |
| An evaluation by health care staff occurs within 24 hours of identification or at the next daily sick call, whichever is earliest. | X | | | Evaluation would occur at the housing facility. |
| Segregation may be used if necessary to protect the safety of the inmate or others. | X | | | |
| 1053 ADMINISTRATIVE SEGREGATION There are written policies and procedures which provide for administrative segregation of inmates who are determined to be prone to: escape; assault staff or other inmates; disrupt operations of the jail; or, are likely to need protection from other inmates. | X | | | Special Segregation Pg. 47 Inmates requiring special segregation are generally moved from the transport van to the courtroom and removed immediately after the proceeding. If held in a cell, all special-needs inmates are housed alone and are removed as soon as is practical. |
| The administrative segregation consists of separate and secure housing with no deprivation of privileges other than those necessary to obtain the objective of protecting inmates and staff. | X | | | No privileges are withheld. |
| 1057 DEVELOPMENTALLY DISABLED INMATES There are written procedures for identification and evaluation of all developmentally disabled inmates. | X | | | Special Segregation Pg. 47 Inmates requiring special segregation are generally moved from the transport van to the courtroom and removed immediately after the proceeding. If held in a cell, all special-needs inmates are housed alone and are removed as soon as is practical. |
| 1058 USE OF RESTRAINT DEVICES There are written policies and procedures for the use of restraint devices that include: | | | | Use of Restraints Pg. 37 3.05 Use of Restraints 2.13 Restraint Chair |

| TITLE 15 SECTION | YES | NO | N/A | P/P REFERENCE – COMMENTS |
|--|-----|----|-----|--|
| acceptable restraint devices; | X | | | Policy governing the use of restraint devices is found in both Court Holding and Jail policy. When conflicts occur, the more restrictive policy prevails. |
| signs or symptoms which should result in immediate medical/mental health referral; | X | | | |
| availability of CPR equipment; | X | | | |
| protective housing of restrained persons; | X | | | |
| provisions for hydration and sanitation needs; and | X | | | |
| exercising of extremities. | X | | | Although allowed in policy, inmates are rarely held in restraint (beyond handcuffs for secure transport) and no instance of restraint has occurred during this inspection cycle. |
| Restraints are used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others. | X | | | |
| Restraints are not used as discipline or as a substitute for treatment. | X | | | |
| Inmates are placed in restraints only with approval of the facility manager, watch commander, or the designated physician. | X | | | Compliance is based on policy alone. |
| All inmates in restraints are housed alone or in a specified area for restrained inmates. | X | | | |
| Direct visual observation is conducted and documented at least twice every 30 minutes. | X | | | |
| Continued retention in such restraints is reviewed every <u>two</u> hours by the facility manager or watch commander, or a designated physician. | X | | | |
| A medical opinion on placement and retention shall be secured as soon as possible, but no later than <u>four</u> hours from the time of placement. | X | | | |
| Medical review for continued retention in restraint devices occurs at a minimum of every <u>six</u> hours. | X | | | |
| A mental health consultation is secured as soon as possible, but no later than <u>eight</u> hours from the time of placement. | X | | | |
| 1068 ACCESS TO COURTS | | | | Access to Courts Pg. 48 |
| There are written policies and procedures that ensure the inmate's right to confidential consultation with attorneys. | X | | | |
| DETENTION OF MINORS | | | | |
| Are minors held in this facility? If yes, the following sections, including those summarized in Title 15, Article 10, apply (Minors in Court Holding Facilities.) | | X | | Minors appearing in the courts are supervised by probation officers and are never held in court holding cells. Balance of this section is deleted. |

**ADULT COURT AND TEMPORARY HOLDING FACILITIES
PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS**

Applicable Title 24 Regulations: 6/94; 2/99; 2001; 2005; 2008

BSCC Code: 3175

| | | | | | | |
|---|--------------|--------------|----------------|--------------------------|--------------|---------------|
| FACILITY NAME: Merced Court Building | | | | FACILITY TYPE: CH | | |
| APPLICABLE REGULATIONS (Check All That Apply): | 6/94: | 2/99: | 2001: X | 2005: | 2008: | Other: |
| FIELD REPRESENTATIVE: Steve Keithley | | | | DATE: 10/23/2017 | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|--|
| Reception and Booking (2.1) Contains a weapons locker, designed as outlined in these regulations. | X | | | |
| Contains a cell or room for confinement pending booking | | | X | Court remands are escorted to the Main Jail for booking. |
| Contains a detoxification cell (WA in TH; NA in CH) 01: Name changed to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held. | | | X | |
| Contains safety cell(s) (WA in TH; NA in CH) | | | X | |
| Shower room available 2-99: Access to shower must be within the secure area | | | X | |
| Provides secure vault or storage for inmate valuables | | | X | |
| Telephone(s) available for inmate use (PC § 851.5) | | | X | |
| 2-99: Unobstructed access to hot and cold running water | X | | | |
| Temporary Holding Cell or Room (2.2) Contains 10 square feet of floor area per inmate | X | | | |
| Holds no more than 16 inmates | X | | | |
| Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains sufficient seating to accommodate all inmates | X | | | |
| Contains water closet (toilet), washbasin, and drinking fountain | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| A bunk is provided if inmates are held 12 hours or more | | | X | |
| Temporary Staging Cell or Room (2.3) Holds inmates classified and segregated per Title 15 § 1050 and 1053 | | | X | |
| Safety Equipment Storage (2.19) Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc. | X | | | |
| Janitors' Closet (2.20) Lockable, containing a mop sink and storage space 01: Mop sink may be separate from janitors' closet | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Audio or Visual Monitoring (2.22) There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is use, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option deleted. | X | | | |
| Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems. | X | | | |
| Attorney Interview Space (2.26) Available and provides for confidentiality . | X | | | |
| Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of urinal substitutions. | X | | | |
| Washbasins (3.2) Provide hot and cold or tempered water; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of washbasin trough substitutions. | X | | | |
| Drinking Fountains (3.3) 2-99: Available in each temporary holding, staging and sobering cell. | X | | | |
| Water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler); there is a mouth guard on the water outlet (bubbler). 2-99: Mouth guard requirement deleted | X | | | |
| Lighting (3.6) Lighting is sufficient to permit easy reading by a person with normal vision, night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design. | X | | | |
| Windows (3.7) Windows that are accessible to inmates are no greater than 5 inches in on dimension. | | | X | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor. | X | | | |
| Weapons Locker (3.12) A secure weapons locker is located outside the security perimeter of the facility and no weapons are brought into the security area. Lockers have individual compartments, locks and keys. | X | | | |
| Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.) | X | | | |

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections**

BSCC Code: 3175

| | | |
|---|-----------------|-------------------------|
| FACILITY: Merced Courts Building | TYPE: CH | RC: (32) |
| FIELD REPRESENTATIVE: Steve Keithley | | DATE: 10/23/2017 |

| ROOMS | | | | | | | EACH ROOM | | | | | |
|----------------------|-----------|----------------------|---------|-----------|----|----------|------------------------|-----------|---|---|---|--|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | |
| Main Holding | | | | | | | | | | | | |
| 1 | Holding | 2001 | 1 | | 4 | (4) | 12.8' X 6.8' X 10' | 1 | | 1 | 1 | |
| Note: 6' Bench | | | | | | | | | | | | |
| 2 | Holding | 2001 | 1 | | 4 | (4) | 12.8' X 7.6' X 10' | 1 | | 1 | 1 | |
| Note: 12' Bench | | | | | | | | | | | | |
| 3 | Holding | 2001 | 1 | | 4 | (4) | 12.8' X 7.6' X 10' | 1 | | 1 | 1 | |
| Note: 12' Bench | | | | | | | | | | | | |
| 4 | Holding | 2001 | 1 | | 4 | (4) | 12.8' X 7.6' X 10' | 1 | | 1 | 1 | |
| Note: 12' Bench | | | | | | | | | | | | |
| First Floor Holding | | | | | | | | | | | | |
| 1-1 | Holding | 2001 | 1 | | 4 | (4) | 6.9' x 8.6' x 10' | 1 | | 1 | 1 | |
| Note: 6' Bench | | | | | | | | | | | | |
| 1-2 | Holding | 2001 | 1 | | 4 | (4) | 6.9' x 8.6' x. 10' | 1 | | 1 | 1 | |
| Note: 6' Bench | | | | | | | | | | | | |
| Second Floor Holding | | | | | | | | | | | | |
| 2-1 | Holding | 2001 | 1 | | 4 | (4) | 6.9' x 8.6' x 10' | 1 | | 1 | 1 | |
| Note: 6' Bench | | | | | | | | | | | | |
| 2-2 | Holding | 2001 | 1 | | 4 | (4) | 6.9' x 8.6' x 10' | 1 | | 1 | 1 | |
| Note: 6' Bench | | | | | | | | | | | | |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**ADULT COURT AND TEMPORARY HOLDING FACILITIES
PHYSICAL PLANT EVALUATION
Board of State and Community Corrections**

Applicable Title 24 Regulations: 6/94; 2/99; 2001; 2005; 2008

BSCC Code: 3215

| | | | | | | |
|--|-------|-------|-------|--------------------------|---------|--------|
| FACILITY NAME: Merced County Court Holding Facility – Los Banos | | | | FACILITY TYPE: CH | | |
| APPLICABLE REGULATIONS (Check All That Apply): | 6/94: | 2/99: | 2001: | 2005: | 2010: X | Other: |
| FIELD REPRESENTATIVE: Steve Keithley | | | | DATE: 10/23/2017 | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Reception and Booking (2.1) (NA in CH) | | | | |
| Contains a weapons locker outside the security perimeter of the facility designed as outlined in these regulations. | X | | | |
| Contains a cell or room for confinement pending booking | | | X | |
| Contains a detoxification cell (WA in TH) 01: Name changed to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held. | | | X | |
| Contains safety cell(s) (WA in TH) | | | X | |
| Shower room available 2-99: Access to shower must be within the secure area | | | X | |
| Provides secure vault or storage for inmate valuables | | | X | |
| Telephone(s) available for inmate use (PC § 851.5) | | | X | |
| 2-99: Unobstructed access to hot and cold running water for staff use | | | X | |
| Temporary Holding Cell or Room (2.2) | | | | |
| Contains 10 square feet of floor area per inmate | X | | | |
| Holds no more than 16 inmates | X | | | |
| Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more | X | | | |
| Contains sufficient seating to accommodate all inmates | X | | | |
| Contains water closet (toilet), washbasin, and drinking fountain as specified by these regulations | X | | | |
| Provides for clear visual supervision by staff | X | | | |
| A bunk is provided if inmates are held 12 hours or more | | | X | |
| Temporary Staging Cell or Room (2.3) | | | | |
| Holds inmates classified and segregated per Title 15 § 1050 and 1053 | | | X | |
| Holds inmates for four hours or less | | | X | |
| Limited to holding no more than 80 inmates | | | X | |
| Contains 10 square feet of floor area per inmates and has a clear ceiling height of 8 feet or more. | | | X | |
| Is at least 160 square feet | | | X | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Contains sufficient seating to accommodate all inmates | | | X | |
| Contains water closets (toilets), wash basins and drinking fountains as specified by these regulations | | | X | |
| Provides for clear visual supervision by staff | | | X | |
| Sobering Cell (2.4) 01: Name change to "sobering cell" Contains 20 square feet of floor area per inmate | | | X | |
| Is limited to no more than 8 inmates | | | X | |
| Is no smaller than 60 square feet and has a clear ceiling height of 8 feet or more | | | X | |
| Contains a water closet (toilet) wash basin and drinking fountain as specified by these regulations | | | X | |
| Has padded partitions located next to toilet fixtures | | | X | |
| Provides for clear visual supervision by staff | | | X | |
| Padding on floor | | | X | |
| 01: A shower is accessible in the secure portion of the facility. | | | X | |
| Safety Cell (2.5) Contains 48 square feet with one floor dimension of a least 6 feet and a clear ceiling height of 8 feet or more | | | X | |
| Is limited to one inmate | | | X | |
| Contains a flushing ring toilet, mounted flush with the floor, with controls located outside the cell | | | X | |
| Padded floor, door and walls | | | X | |
| Equipped with a variable intensity, security light, inaccessible to the occupant | | | X | |
| Has one or more vertical view panels, not more than 4 inches wide nor less than 24 inches long, which provide a view of the entire cell | | | X | |
| Has a food pass with lockable shutter no more than 4 inches high and, with between 26 and 32 inches from the bottom of the food pass to the floor | | | X | |
| 01: Wall or ceiling mounted devices are inaccessible to inmate occupant. | | | X | |
| Safety Equipment Storage (2.19) Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc. | X | | | |
| Janitors' Closet (2.20) Lockable, containing a mop sink and storage space 01: Mop sink may be separate from janitors' closet | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Audio or Visual Monitoring (2.22) There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is use, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option deleted. 08: Audio monitoring system shall be located in temporary holding cells or rooms, temporary staging cells or rooms, sobering cells, safety cells, single and double occupancy cells, dormitories, dayrooms, exercise areas, and correctional program /multipurpose space, capable of alerting personnel who can respond immediately. Central control requirement deleted. | X | | | |
| Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems. | X | | | |
| Attorney Interview Space (2.26) Available and provides for confidentiality | X | | | |
| Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of urinal substitutions. 2-99: Privacy requirement deleted | X | | | |
| Washbasins (3.2) Provide hot and cold or tempered water; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of washbasin trough substitutions. | X | | | |
| Drinking Fountains (3.3) 2-99: Available in each temporary holding, staging and sobering cell. | X | | | |
| Water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler); there is a mouth guard on the water outlet (bubbler). 2-99: Mouth guard requirement deleted | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Showers (3.4) (NA in CH) Available in the security area; provide hot and cold or tempered water; shower stalls/areas are designed and constructed of materials that are impervious to water and soap so that they may be easily cleaned. | | | X | |
| Beds/Bunks (3.5) (NA in CH; applicable in TH if inmates are held longer than 12 hours) At least 30 inches wide and 76 inches long with 21 inches between pans; constructed of pan bottom type or concrete; securely fastened to the floor and/or wall in facilities higher than minimum security. 01: Must be elevated off the floor. Must have a solid bottom.. | | | X | |
| Lighting (3.6) Lighting is sufficient to permit easy reading by a person with normal vision, night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design. | X | | | |
| Windows (3.7) Windows that are accessible to inmates are no greater than 5 inches in on dimension. | | | X | |
| Cell Padding (3.8) The floors and partition are padded in detoxification-sobering cells. In safety cells, floors, doors, walls and everything on them are padded. All padded cells are equipped with a tamper resistant fire sprinkler approved by the SFM. | | | X | |
| All padding is: approved for use by the SFM; nonporous; at least ½ inch thick; of a unitary or laminated construction; firmly bonded to all surfaces; and, without exposed seams. | | | X | |
| Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor. | X | | | |

| TITLE 24 SECTION | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Weapons Locker (3.12) A secure weapons locker is located outside the security perimeter of the facility. Lockers have individual compartments, locks and keys. | X | | | |
| 08. "No weapons are brought into the security area" deleted from the regulation. | | | | |
| Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.) | X | | | |

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections**

BSCC Code:3215

| | | |
|---|-----------------|---------------------------|
| FACILITY: Merced County - Los Banos CH | TYPE: CH | RC: (56) |
| FIELD REPRESENTATIVE: Steve Keithley | | DATE 10/23/2017 |

| ROOMS | | | | | | | EACH ROOM | | | | | |
|---|-----------|----------------------|---------|-----------|----|----------|------------------------|-----------|---|---|---|---|
| Location | Cell Type | Applicable Standards | # Cells | EACH CELL | | Total RC | DIMENSIONS (L x W x H) | FIXTURES* | | | | |
| | | | | # Beds | RC | | | T | U | W | F | S |
| Second Floor Court Holding | | | | | | | | | | | | |
| 215 | Holding | 2010 | 1 | 0 | 6 | (6) | [119"x83"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 83" + 42" = 125"/18" = 6; 68.59 SF/10 = Capacity of 6 | | | | | | | | | | | | |
| 218 | Holding | 2010 | 1 | 0 | 7 | (7) | [119"x85"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 85" + 46" = 131"/18" = 7; 70.24 SF/10 = Capacity of 7 | | | | | | | | | | | | |
| 219 | Holding | 2010 | 1 | 0 | 7 | (7) | [120"x84"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 84" + 46" = 130"/18" = 7; 70.00 SF/10 = Capacity of 7 | | | | | | | | | | | | |
| 220 | Holding | 2010 | 1 | 0 | 6 | (6) | [118"x84"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 84" + 46" = 130"/18" = 7; 68.83 SF/10 = Capacity of 6 | | | | | | | | | | | | |
| 221 | Holding | 2010 | 1 | 0 | 4 | (4) | [118"x84"] x 105" | 1 | | 1 | 1 | |
| ADA, Note: Bench = 87" = 87"/18" = 4; 68.83 SF/10 = Capacity of 4 | | | | | | | | | | | | |
| 222 | Holding | 2010 | 1 | 0 | 7 | (7) | [120"x84"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 84" + 46" = 130"/18" = 7; 70.00 SF/10 = Capacity of 7 | | | | | | | | | | | | |
| 223 | Holding | 2010 | 1 | 0 | 6 | (6) | [118"x84"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 84" + 46" = 130"/18" = 7; 68.83 SF/10 = Capacity of 6 | | | | | | | | | | | | |
| 228 | Holding | 2010 | 1 | 0 | 6 | (6) | [106"x87"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 87" + 46" = 133"/18" = 7; 64.04 SF/10 = Capacity of 6 | | | | | | | | | | | | |
| 229 | Holding | 2010 | 1 | 0 | 7 | (7) | [119"x87"] x 105" | 1 | | 1 | 1 | |
| Note: Bench = 87" + 46" = 133"/18" = 7; 71.90 SF/10 = Capacity of 7 | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.